



**AGENDA**  
**REGULAR MEETING**  
May 16, 2019 – 5:30 pm  
**Meeting Location**  
17967 Bushard St Fountain  
Valley CA 92708

*CALL TO ORDER – 5:30 pm*

*ROLL CALL*

*APPROVAL OF MINUTES*

1. *April Meeting Minutes*

*PRESENTATIONS (5 Minutes Each)*

- *FVRR*

*PUBLIC COMMENTS ON SCHEDULED ITEMS ONLY*

*INFORMATION / ACTION ITEMS*

2. *Financials - Grandis*
3. *Summer Volunteer Party - Cameron*
4. *FVCF Shirts – Montz/Cameron*
5. *FVCF Business Cards - Frizzelle*
6. *Veterans Banner Program – Balani*
7. *2019/20 Budget - Grandis*
8. *Directors Appointment – Balani*

*General Discussion/Events*

- *Summerfest / Dunk Tank*

*Grants/Sponsorship Request*

- *FVRR*

*VERBAL / WRITTEN CORRESPONDENCE*

*GENERAL / PUBLIC COMMENTS*

*ADJOURNMENT*

*Next Regular Meeting Scheduled – Pending, at the Center at Founders Village*



**FOUNTAIN VALLEY COMMUNITY FOUNDATION  
REGULAR MEETING  
FOUNTAIN VALLEY SENIOR & COMMUNITY CENTER  
April 18, 2019  
Minutes**

**Call to Order**

Fountain Valley Community Foundation President Balani called the regular meeting of the Fountain Valley Community Foundation to order at 5:30 pm on April 18, 2019.

**Directors Present:** Grandis, Crandall, Montz, Ross, Balani, Heistermann, Sosa, Vo, Taylor, Frizzelle

**Visitors:** Jo-Ann Collins President FVCF Volunteers,

**Presentations by:**

Robyne Wood from Robyne's Nest that serves 87 homeless students 43 percent from Fountain Valley and and Huntington Beach high schools. See below under Action Items for motion.

Emily Vo from Fountain Valley Kiwins Club are asking for a \$300 grant to fund a new DSLR camera to properly document and photograph the club's community involvement.

**Approval of Minutes:**

**1 April 2019 Minutes**

Motion to approve brought 1<sup>st</sup> by Prem Balani, 2<sup>nd</sup> by Director Grandis.  
Motion carried 10-0

**Information/Action Items**

**2 March Financials – Grandis**

Motion to approve brought by Director Taylor, 2<sup>nd</sup> by Director Balani.  
Motion carried 10-0

**3 Bank Report/Signatories**

Motion by Matt Taylor that *all* board members can approve and sign checks. All board members will serve as signatory.  
Motion to approve brought by Director Taylor. 2<sup>nd</sup> by Director Balani.  
Motion carried 10-0

**4 Budget Summit- Taylor**

Director Taylor expressed his concern for budget numbers and asked for an earlier date for the budget meeting. Director Grandis will share a google document with actuals from last year's budget and recommended budgets for the future.

**5 Veterans Banner Program- Balani**

Director Balani briefed the board on the current status of the banner program. Veterans Banners- 230 individuals trying to contact and confirm for the banner program. There are 55 confirmed vets. The cutoff date is April 26 to get names to printer. Balani expressed the second phase of the banner program will be to contact vets by mail to get them on the banners. Balani said he will be meeting with Larry to talk about fonts, colors and design with names. Director Crandall presented what the banners will look like with names 5-6 banners ready to be presented on Memorial Day. Director Vince- suggested creating a wall with vet names. Director Frizzelle mentioned potential ribbon cutting renaming the park as "Veterans Park" Director Balani reminded group to be mindful of local veterans to reach out to whom may be interested in the program.

## **6 Directors Appointment-Frizzelle**

Wallace Rodecker and Kerry Wakley will be confirmed at the next meeting and will.

## **7 General Discussions/Events -2020 5k**

Director Taylor suggested Feb. 1, 2020 as the tentative date for next year's run As a recap Director Frizzelle mentioned this year's race was a great environment- organized- fun and the public seemed pretty happy. People loved how people's names were announced as they crossed the finish line. Director Taylor suggested some people are talking about changing the over theme of the run -- bubble run? Glow run? Foam run? Director Taylor suggested possibly changing the route to one exclusively in the park Director Taylor mentioned revenue has gone down and did not raise as much as usual and stresses that he will need help and folks to step up and help. It was discussed that one of thing missing was fire dept. Cheerleaders and other community members to add to the event. Director Frizzelle mentioned -Elwyn- looking for a lip-synced and to help participate and would like to see if anyone would like to volunteer -- Vince tentatively volunteered for the Sept. 21 event.

## **8 Grants/Sponsorship Request**

**FV Kiwins Club** - Director Grandis suggested to cover whatever Fountain Valley Kiwanis doesn't cover. The board will make up the difference to help. Director Frizzelle suggests matching whatever Kiwanis donates. The board approved \$250 to fund a new camera for the Kiwins Club. Motion to approve brought by Director Taylor. 2<sup>nd</sup> by Director Crandall. Motion carried 10-0

**Robyne's Nest-** The nonprofit asked for \$1000 to assist with their mission of helping underprivileged high school seniors. With an annual budget of \$185,000 the nonprofit provides housing, food, clothing and assistance to seniors to 87 students throughout Fountain Valley and Huntington Beach. The grant money would help the 32 young adults currently involved in the program. One of the organization's main goals will be to promote life skills. Motion to approve brought by Director Taylor. 2<sup>nd</sup> by Director Frizzelle. Motion carried 10-0

**9 Verbal/Written Correspondence** – Director Grandis would like to send out proposed budget in spreadsheet form in April asking for everyone's input, to be reviewed in May and finalized by fiscal year end. (June). At this point Director Taylor arrived at meeting.

### **General/ Public Comments**

Director Jason Ross has been given an award for his work with the school district state Administrator of the Year.

April 18 last year PTSA Prem will be attending along with Barb Montz-- Wed. April 24, Glenn, Barbara and Rob will also be attending. Certificates have been completed.

Prem- Suggested the group begin to think about a Sponsor recognition event – “start thinking about date, an event and how we want to recognize sponsors.”

### **10 General Discussion**

1. Vo- Pickle ball tournament in western region have more than 800 people registered- Sept- 22-25-- Community Foundation Sponsor
2. Rob suggested a kick off night to do low cost with beer and wine
3. Rob- Easter egg hunt - only Easter egg hunt around -- nice
4. Matt Taylor- BBQ Festival is currently ON -- Bringing in national competition - the event will be branded as FVCF event -- logistics needs to be ironed out “what are we going to do to make it partially ours?”

Adjourned 7:05. Next regular meeting is May 16, 2019 – 5:30 pm at the Center at Founders Village.



# Fountain Valley Community Foundation

## Budget vs. Actuals: 2018-19 Budget - FY19 P&L

July 2018 - June 2019

	Actual	Budget	Total over Budget	% of Budget
<b>Revenue</b>				
<b>Individ, Business Contributions</b>			0.00	
Corporate Contributions	8,793.23	5,000.00	3,793.23	175.86%
Disabled Dance Donations	7.50		7.50	
Disney Grants	1,000.00	2,000.00	-1,000.00	50.00%
Friends of the Foundation	1,500.00	3,000.00	-1,500.00	50.00%
Mayor's Breakfast	296.80	800.00	-503.20	37.10%
Miscellaneous Contributions	493.00	1,000.00	-507.00	49.30%
<b>Total Individ, Business Contributions</b>	<b>\$ 12,090.53</b>	<b>\$ 11,800.00</b>	<b>\$ 290.53</b>	<b>102.46%</b>
<b>Miscellaneous Income</b>			0.00	
Interest Income	89.59	100.00	-10.41	89.59%
Processing Fee on Pass Through Concerts	270.00	300.00	-30.00	90.00%
Processing Fee on Pass Through Disabled Dances		300.00	-300.00	0.00%
Processing Fee on Pass Through Egg Hunt	72.50	300.00	-227.50	24.17%
Processing Fee on Pass Through Exp FV	150.00		150.00	
Processing Fee on Pass Through Movies	63.50	300.00	-236.50	21.17%
Processing Fee on Pass Through P.R.E.P. Program	40.00		40.00	
Processing Fee on Pass Through Pickle Ball		300.00	-300.00	0.00%
Processing Fee on Pass Through Senior Expo	40.00	300.00	-260.00	13.33%
Processing Fee on Pass Through Sportspark	65.00	300.00	-235.00	21.67%
Processing Fee on Pass Through Summerfest	17.00	600.00	-583.00	2.83%
Processing Fee on Pass Through Tree Lighting	452.50	300.00	152.50	150.83%
<b>Total Miscellaneous Income</b>	<b>\$ 1,260.09</b>	<b>\$ 3,100.00</b>	<b>-\$ 1,839.91</b>	<b>40.65%</b>
<b>Pass Through Revenue</b>			0.00	
Concerts in the Park Sponsors			0.00	
Disabled Dances			0.00	
Easter Egg Hunt Sponsors			0.00	
Movies in the Park Sponsors			0.00	
P.R.E.P. Program Sponsorship			0.00	

Senior Expo Sponsors				0.00	
Sportspark-Softball Sponsors				0.00	
Summerfest Sponsors				0.00	
Tree Lighting Ceremony Sponsors				0.00	
<b>Total Pass Through Revenue</b>	<b>\$</b>	<b>0.00</b>	<b>\$</b>	<b>0.00</b>	<b>\$</b>
<b>Special Events Income</b>				0.00	
5K Fun Run		-462.00		-462.00	
Registrations		12,659.00	15,750.00	-3,091.00	80.37%
Sponsors		6,540.00	5,000.00	1,540.00	130.80%
<b>Total 5K Fun Run</b>	<b>\$</b>	<b>18,737.00</b>	<b>\$</b>	<b>20,750.00</b>	<b>-\$</b>
<b>Classic Car Show</b>				0.00	
Breakfast - Old Man Club		1,160.00	1,000.00	160.00	116.00%
Coffee Sales			300.00	-300.00	0.00%
Opportunity Drawings			1,600.00	-1,600.00	0.00%
Registrations		1,395.00	7,000.00	-5,605.00	19.93%
Sponsors/Vendors		3,700.00	13,000.00	-9,300.00	28.46%
<b>Total Classic Car Show</b>	<b>\$</b>	<b>6,255.00</b>	<b>\$</b>	<b>22,900.00</b>	<b>-\$</b>
<b>Other Special Events Income</b>				0.00	
Concerts in the Park Bar Income		3,188.00	5,500.00	-2,312.00	57.96%
Egg Hunt			1,500.00	-1,500.00	0.00%
Ewaste		658.00		658.00	
FV Hall of Fame		9,000.00	5,000.00	4,000.00	180.00%
Great FV Campout		3,678.12	5,000.00	-1,321.88	73.56%
Pho Festival		5,000.00	7,500.00	-2,500.00	66.67%
<b>Total Other Special Events Income</b>	<b>\$</b>	<b>21,524.12</b>	<b>\$</b>	<b>24,500.00</b>	<b>-\$</b>
<b>Poker Tournament - Fall</b>				0.00	
Bar Sales		1,041.00	2,000.00	-959.00	52.05%
Raffle/Auction		1,661.00	1,800.00	-139.00	92.28%
Rebuy		6,680.00	8,500.00	-1,820.00	78.59%
Registrations		3,245.00	5,400.00	-2,155.00	60.09%
Sponsors		250.00	1,500.00	-1,250.00	16.67%
<b>Total Poker Tournament - Fall</b>	<b>\$</b>	<b>12,877.00</b>	<b>\$</b>	<b>19,200.00</b>	<b>-\$</b>
<b>Poker Tournament - Spring</b>				0.00	
Bar Sales		1,097.00	1,500.00	-403.00	73.13%
Raffle/Auction		-810.00	1,800.00	-2,610.00	-45.00%

Rebuys	7,840.00	8,000.00	-160.00	98.00%
Registration - Spring	1,320.00	3,500.00	-2,180.00	37.71%
Sponsors - Spring	500.00	750.00	-250.00	66.67%
<b>Total Poker Tournament - Spring</b>	<b>\$ 9,947.00</b>	<b>\$ 15,550.00</b>	<b>-\$ 5,603.00</b>	<b>63.97%</b>
Summerfest Revenue			0.00	
Summerfest-Booth and Other Income FVCF		3,500.00	-3,500.00	0.00%
<b>Total Summerfest Revenue</b>	<b>\$ 0.00</b>	<b>\$ 3,500.00</b>	<b>-\$ 3,500.00</b>	<b>0.00%</b>
<b>Total Special Events Income</b>	<b>\$ 69,340.12</b>	<b>\$ 106,400.00</b>	<b>-\$ 37,059.88</b>	<b>65.17%</b>
<b>Total Revenue</b>	<b>\$ 82,690.74</b>	<b>\$ 121,300.00</b>	<b>-\$ 38,609.26</b>	<b>68.17%</b>
<b>Gross Profit</b>	<b>\$ 82,690.74</b>	<b>\$ 121,300.00</b>	<b>-\$ 38,609.26</b>	<b>68.17%</b>
<b>Expenditures</b>				
Awards and Grants Expense			0.00	
Community Outreach			0.00	
Scholarships	500.00	500.00	0.00	100.00%
Various Grants	6,937.30	7,000.00	-62.70	99.10%
<b>Total Community Outreach</b>	<b>\$ 7,437.30</b>	<b>\$ 7,500.00</b>	<b>-\$ 62.70</b>	<b>99.16%</b>
Event Sponsorship Expense			0.00	
Concert in the Park Sponsor	2,500.00	2,500.00	0.00	100.00%
Disabled Dance Grant	500.00	500.00	0.00	100.00%
Easter Egg Hunt Sponsor	1,800.00	1,800.00	0.00	100.00%
Movies in the Park	300.00	300.00	0.00	100.00%
Summerfest Sponsor	2,500.00	2,500.00	0.00	100.00%
Tree Lighting Ceremony Sponsor	1,500.00	1,500.00	0.00	100.00%
<b>Total Event Sponsorship Expense</b>	<b>\$ 9,100.00</b>	<b>\$ 9,100.00</b>	<b>\$ 0.00</b>	<b>100.00%</b>
<b>Total Awards and Grants Expense</b>	<b>\$ 16,537.30</b>	<b>\$ 16,600.00</b>	<b>-\$ 62.70</b>	<b>99.62%</b>
Bank Charges	422.97		422.97	
Operations Expense	315.00		315.00	
Credit Card Fees	398.08	2,000.00	-1,601.92	19.90%
Filings	75.00	900.00	-825.00	8.33%
Foundation Development		500.00	-500.00	0.00%
Insurance Directors and Officers	708.00	700.00	8.00	101.14%
Marketing		2,000.00	-2,000.00	0.00%
Membership Fees		400.00	-400.00	0.00%
Other Costs		500.00	-500.00	0.00%
Payroll Expenses	3,584.29	11,500.00	-7,915.71	31.17%

Postage, Mailing Service	52.05	200.00	-147.95	26.03%
Printing and Copying		400.00	-400.00	0.00%
Software/Computer Equipment	2,633.74	2,500.00	133.74	105.35%
Supplies	392.86	500.00	-107.14	78.57%
Volunteer Support	1,208.90	2,500.00	-1,291.10	48.36%
<b>Total Operations Expense</b>	<b>\$ 9,367.92</b>	<b>\$ 24,600.00</b>	<b>-\$ 15,232.08</b>	<b>38.08%</b>
<b>Pass Through Expenses</b>			0.00	
Concerts in the Park Sponsors			0.00	
Easter Egg Hunt Sponsors			0.00	
Movies in the Park Sponsors			0.00	
P.R.E.P. Program Sponsorship Expense			0.00	
Senior Expo Sponsors			0.00	
Sportspark-Softball Sponsors			0.00	
Summerfest Sponsors			0.00	
Tree Lighting Sponsors			0.00	
<b>Total Pass Through Expenses</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	
<b>Special Events Expenses</b>			0.00	
<b>5K Fun Run Expenses</b>			0.00	
5K Expenses	8,007.08	6,000.00	2,007.08	133.45%
5K Fun Run Benefiting Organizations	10,050.00	12,500.00	-2,450.00	80.40%
<b>Total 5K Fun Run Expenses</b>	<b>\$ 18,057.08</b>	<b>\$ 18,500.00</b>	<b>-\$ 442.92</b>	<b>97.61%</b>
<b>Classic Car Show Exp</b>			0.00	
Car Show Expenses	194.57	3,500.00	-3,305.43	5.56%
Car Show Promoter		10,000.00	-10,000.00	0.00%
<b>Total Classic Car Show Exp</b>	<b>\$ 194.57</b>	<b>\$ 13,500.00</b>	<b>-\$ 13,305.43</b>	<b>1.44%</b>
<b>Other Special Events Expenses</b>			0.00	
Concerts Bar Expense	2,528.10	4,000.00	-1,471.90	63.20%
Concerts Expense Non Bar		250.00	-250.00	0.00%
Easter Egg Hunt		750.00	-750.00	0.00%
Ewaste	513.27		513.27	
FV Hall of Fame	8,396.48	5,000.00	3,396.48	167.93%
Great FV Campout	4,774.65	4,000.00	774.65	119.37%
Miscellaneous Events Expense	709.40	2,000.00	-1,290.60	35.47%
Movies in the Park	224.00	300.00	-76.00	74.67%
Tree Lighting	526.24	750.00	-223.76	70.17%



<b>Total Other Special Events Expenses</b>	<b>\$</b>	<b>17,672.14</b>	<b>\$</b>	<b>17,050.00</b>	<b>\$</b>	<b>622.14</b>	<b>103.65%</b>
<b>Poker Tournament - Fall</b>						0.00	
<b>Benefiting Organizations - Fall</b>		4,574.00		8,000.00		-3,426.00	57.18%
<b>Expenses - Fall</b>		4,505.79		5,500.00		-994.21	81.92%
<b>Total Poker Tournament - Fall</b>	<b>\$</b>	<b>9,079.79</b>	<b>\$</b>	<b>13,500.00</b>	<b>-\$</b>	<b>4,420.21</b>	<b>67.26%</b>
<b>Poker Tournament - Spring</b>		396.51				396.51	
<b>Benefiting Org. - Spring</b>		2,598.00		5,000.00		-2,402.00	51.96%
<b>Expenses - Spring</b>		1,423.03		5,000.00		-3,576.97	28.46%
<b>Total Poker Tournament - Spring</b>	<b>\$</b>	<b>4,417.54</b>	<b>\$</b>	<b>10,000.00</b>	<b>-\$</b>	<b>5,582.46</b>	<b>44.18%</b>
<b>Summerfest Expenses</b>						0.00	
<b>Non Profit Wristband Payout</b>		52.00				52.00	
<b>Summerfest Expenses for FVCF</b>				500.00		-500.00	0.00%
<b>Summerfest Transfer Net to City</b>		476.56				476.56	
<b>Total Summerfest Expenses</b>	<b>\$</b>	<b>528.56</b>	<b>\$</b>	<b>500.00</b>	<b>\$</b>	<b>28.56</b>	<b>105.71%</b>
<b>Total Special Events Expenses</b>	<b>\$</b>	<b>49,949.68</b>	<b>\$</b>	<b>73,050.00</b>	<b>-\$</b>	<b>23,100.32</b>	<b>68.38%</b>
<b>Total Expenditures</b>	<b>\$</b>	<b>76,277.87</b>	<b>\$</b>	<b>114,250.00</b>	<b>-\$</b>	<b>37,972.13</b>	<b>66.76%</b>
<b>Net Operating Revenue</b>	<b>\$</b>	<b>6,412.87</b>	<b>\$</b>	<b>7,050.00</b>	<b>-\$</b>	<b>637.13</b>	<b>90.96%</b>
<b>Net Revenue</b>	<b>\$</b>	<b>6,412.87</b>	<b>\$</b>	<b>7,050.00</b>	<b>-\$</b>	<b>637.13</b>	<b>90.96%</b>

Friday, May 10, 2019 05:15:13 PM GMT-7 - Accrual Basis

# Fountain Valley Community Foundation

## STATEMENT OF FINANCIAL POSITION

As of May 10, 2019

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
FVCF - Checking	108,878.99
FVCF - Money Market	107,618.33
Petty Cash	200.00
<b>Total Bank Accounts</b>	<b>\$216,697.32</b>
Accounts Receivable	
Accounts Receivable	20,800.00
<b>Total Accounts Receivable</b>	<b>\$20,800.00</b>
Other Current Assets	
Prepaid Expense	1,000.00
Undeposited Funds	0.00
<b>Total Other Current Assets</b>	<b>\$1,000.00</b>
<b>Total Current Assets</b>	<b>\$238,497.32</b>
<b>TOTAL ASSETS</b>	<b>\$238,497.32</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	16,899.50
<b>Total Accounts Payable</b>	<b>\$16,899.50</b>
Other Current Liabilities	
Accounts Payable -	0.00
Aging Services Event Scholarship Liability	0.00
City Programs (Misc.)	0.00
Community Pass Through Account	0.00
Exp FV	17,300.00
Fashion Show Fit and Fabulous Liability	4,493.71
FVHS Football Car Raffle	0.00
Senior Center - Disney Grant	0.00
Summerfest Sponsor Liability	0.00
Summerfest Event Liabilities	0.00
<b>Total Summerfest Sponsor Liability</b>	<b>0.00</b>
<b>Total Other Current Liabilities</b>	<b>\$21,793.71</b>
<b>Total Current Liabilities</b>	<b>\$38,693.21</b>
Long-Term Liabilities	
Disabled Dance Liability	0.00
Honored Heros Banner Program	3,256.68
Military Support Program	0.00
Relay for Life - FV	0.00
Senior Nutrition Liability	1,702.33

	TOTAL
Senior Services-Senior Center	12,124.88
<b>Total Long-Term Liabilities</b>	<b>\$17,083.89</b>
<b>Total Liabilities</b>	<b>\$55,777.10</b>
Equity	
Unrestricted Net Assets	124,084.85
Net Revenue	58,635.37
<b>Total Equity</b>	<b>\$182,720.22</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$238,497.32</b>

**From:** [Annette Schwerin](#)  
**To:** [Samantha Esquivel](#)  
**Cc:** [Rob Frizzelle](#)  
**Subject:** FW: Business Cards  
**Date:** Thursday, May 2, 2019 11:37:08 AM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[image003.png](#)  
[image004.png](#)

---

Sam,

Can you ask Rob to add this to the next agenda? They may want to update the cards in some way before we buy all new ones for everyone. FYI, Level27Media is a Fountain Valley company the Foundation uses for 5K promotion items, Tee shirt design, etc, and who I use to print the Sponsor packet each year. She volunteers her services for the flyer/t shirt design in the past for the 5K.

Thanks,

Annette

**From:** Chelsea Sievers <[chelsea@level27media.com](mailto:chelsea@level27media.com)>  
**Sent:** Thursday, March 28, 2019 12:20 PM  
**To:** Annette Schwerin <[Annette.Schwerin@fountainvalley.org](mailto:Annette.Schwerin@fountainvalley.org)>  
**Cc:** Annette Schwerin <[annetteschwerin@gmail.com](mailto:annetteschwerin@gmail.com)>; Samantha Esquivel <[Samantha.Esquivel@fountainvalley.org](mailto:Samantha.Esquivel@fountainvalley.org)>  
**Subject:** Re: Business Cards

If we print all 13 at one time, I will do 500 of each for \$25 plus tax each set. In the future if you just do one at a time it would be \$30 each for 500.

Chelsea Sievers  
Co-Owner, Creative Director  
[www.Level27Media.com](http://www.Level27Media.com)

On Thu, Mar 28, 2019 at 11:36 AM Annette Schwerin <[Annette.Schwerin@fountainvalley.org](mailto:Annette.Schwerin@fountainvalley.org)> wrote:

What would it be for quantity of 500 breakdown? I need to get new cards for each director and a new admin. We have 13 directors now and one admin. 1000 is quite a bit of cards. They will never use that many.

Thanks,

**Annette Schwerin**

*Parks Make Life Better!*

City of Fountain Valley | [www.fountainvalley.org](http://www.fountainvalley.org)



Sponsorship Coordinator | 714-839-8611 x250

[Annette.schwerin@fountainvalley.org](mailto:Annette.schwerin@fountainvalley.org)



**From:** Chelsea Sievers <[chelsea@level27media.com](mailto:chelsea@level27media.com)>

**Sent:** Thursday, March 28, 2019 11:22 AM

**To:** Annette Schwerin <[Annette.Schwerin@fountainvalley.org](mailto:Annette.Schwerin@fountainvalley.org)>

**Cc:** Annette Schwerin <[annetteschwerin@gmail.com](mailto:annetteschwerin@gmail.com)>; Samantha Esquivel <[Samantha.Esquivel@fountainvalley.org](mailto:Samantha.Esquivel@fountainvalley.org)>

**Subject:** Re: Business Cards

Hi Annette,

It would be \$40 plus tax for 1,000. That includes me type setting them and delivery. You can have them with a matte finish or a UV high gloss finish.

Thanks!

Chelsea Sievers  
Co-Owner, Creative Director  
[www.Level27Media.com](http://www.Level27Media.com)

On Thu, Mar 28, 2019 at 10:50 AM Annette Schwerin <[Annette.Schwerin@fountainvalley.org](mailto:Annette.Schwerin@fountainvalley.org)> wrote:

Hi Chelsea,

What do you charge for business cards? (You do do them, right?) What's the minimum amount and is there a quantity price break? I'm shopping for a new vendor for the Foundation since our old one retired and is no longer in business.